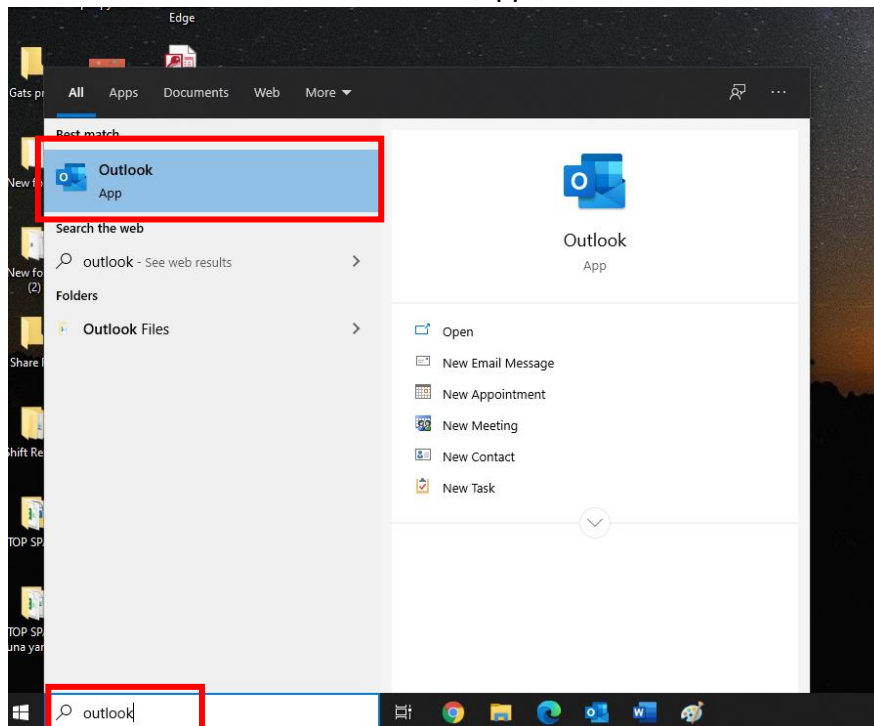
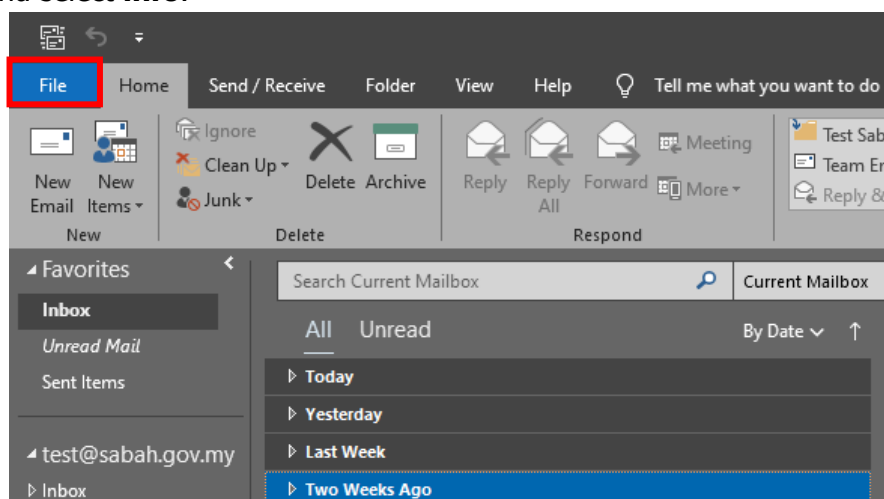


## Configuring Outlook Mail for Contact Directory (LDAP)

1. Type outlook at search box and click the outlook app.

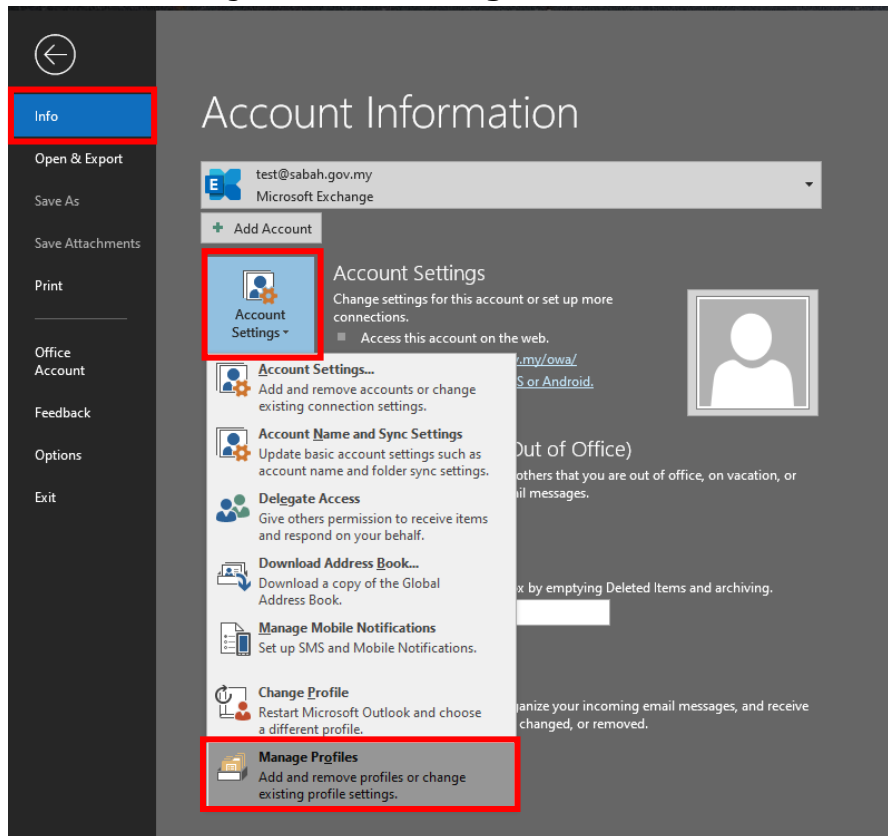


2. Click **File** and select **info**.

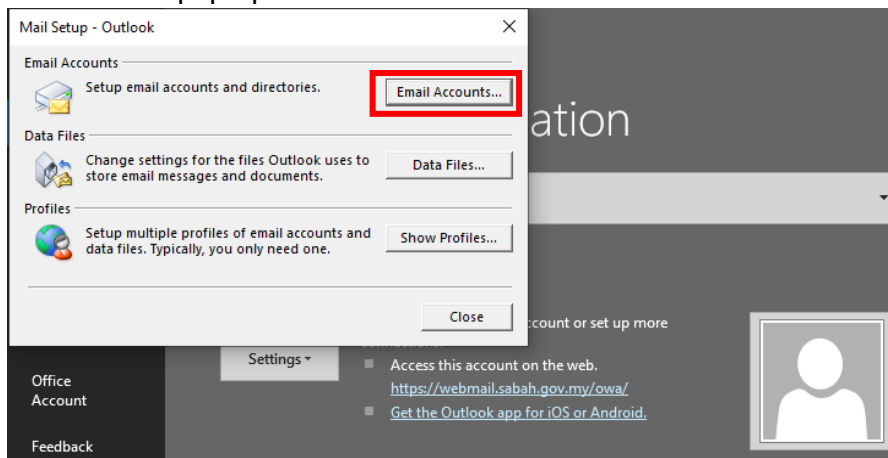


## Configuring Outlook Mail for Contact Directory (LDAP)

3. Next click the Account Settings and select **Manage Profiles**.

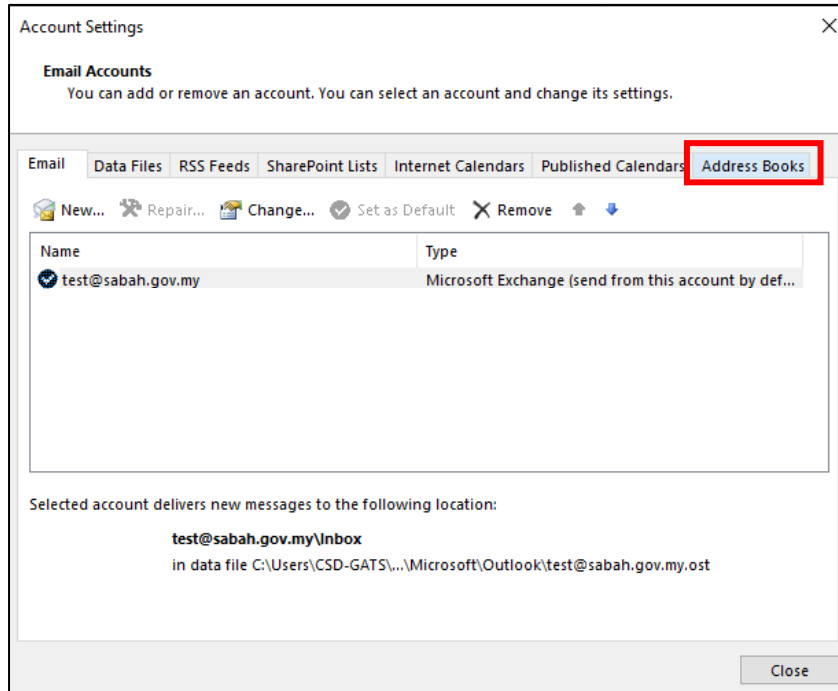


4. Mail setup – outlook will pop up and click the **Email Accounts**.

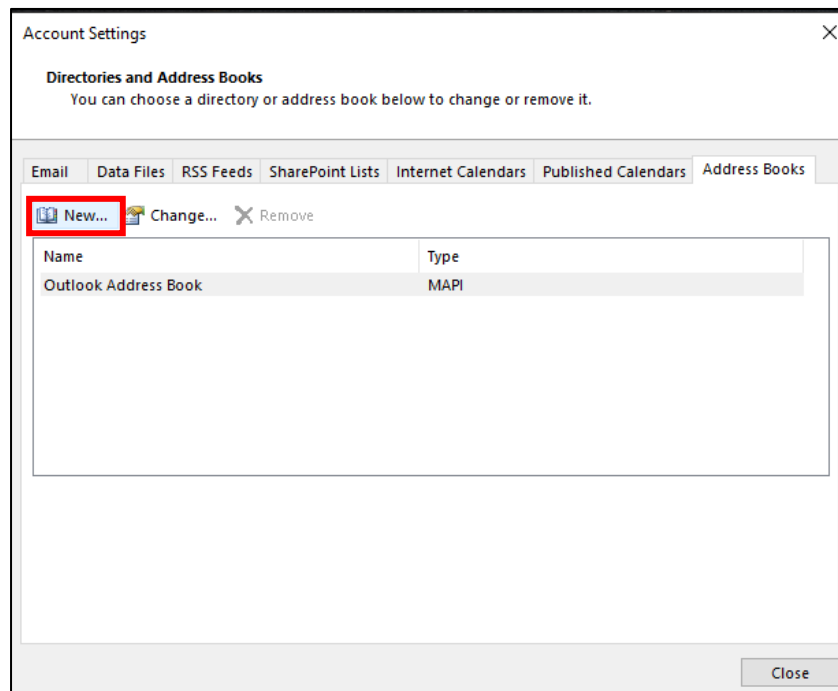


## Configuring Outlook Mail for Contact Directory (LDAP)

5. Select the **Address Books** tab.

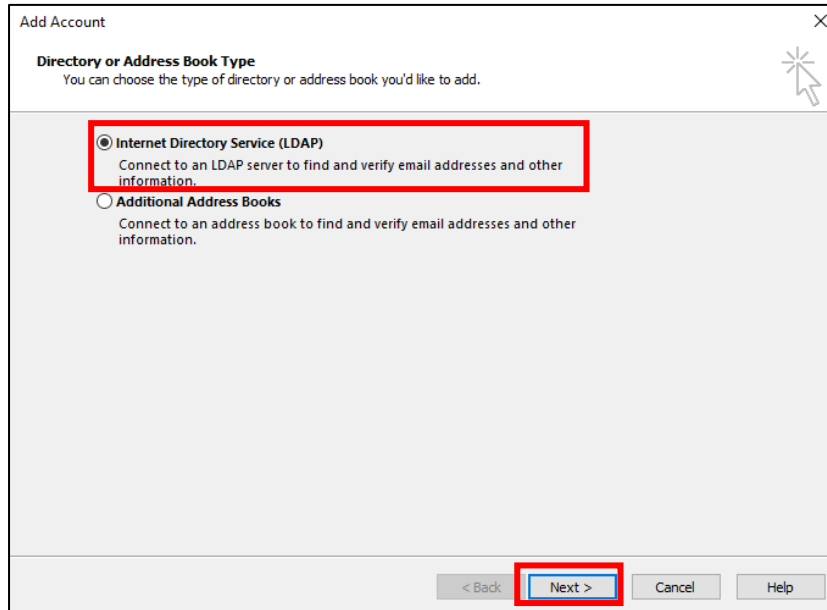


6. From the Address Books click **New**.

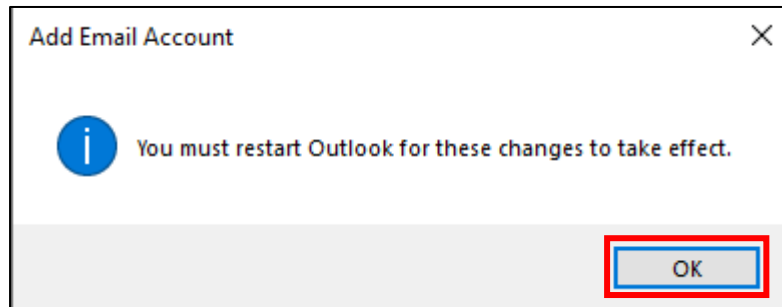


## Configuring Outlook Mail for Contact Directory (LDAP)

7. Select **Internet Directory Service (LDAP)** and click Next.

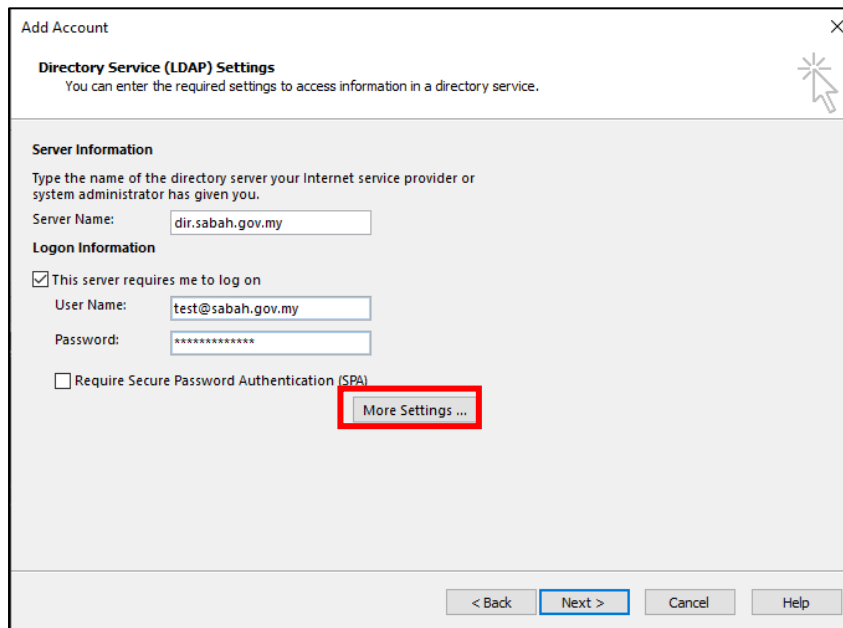


8. Just click OK.

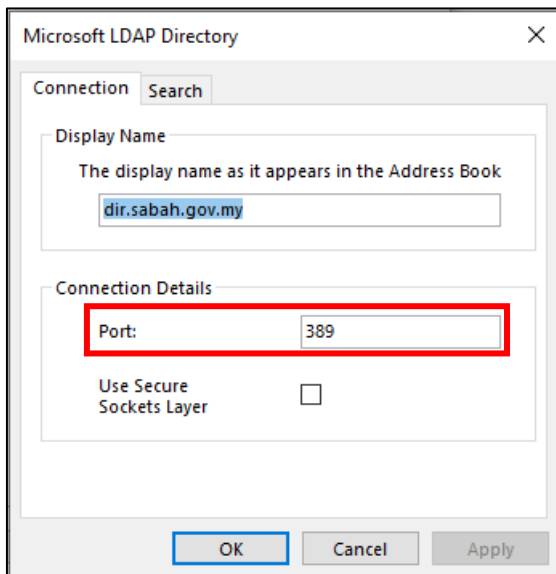
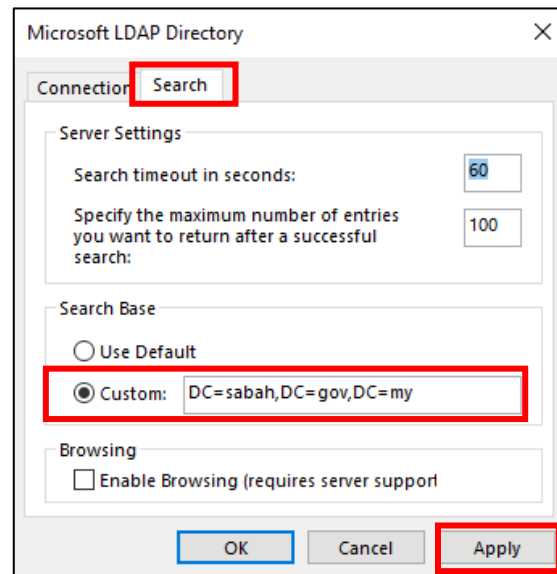


## Configuring Outlook Mail for Contact Directory (LDAP)

9. Enter Server Name: **dir.sabah.gov.my**  
 Tick **This Server requires me to log on** and enter user(your) email.  
 Click the **More Settings** button.



10. From the More settings please follow below set up.

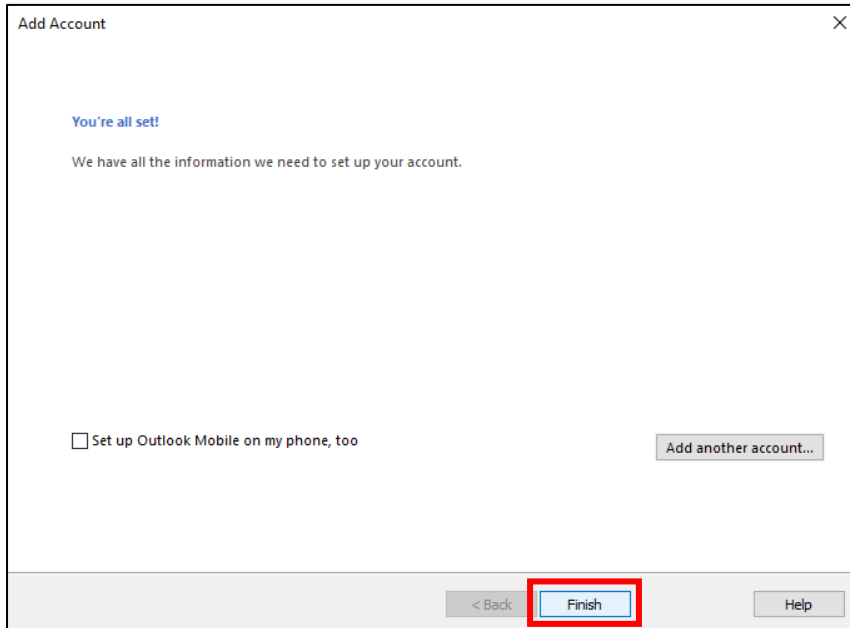



Port: **389**

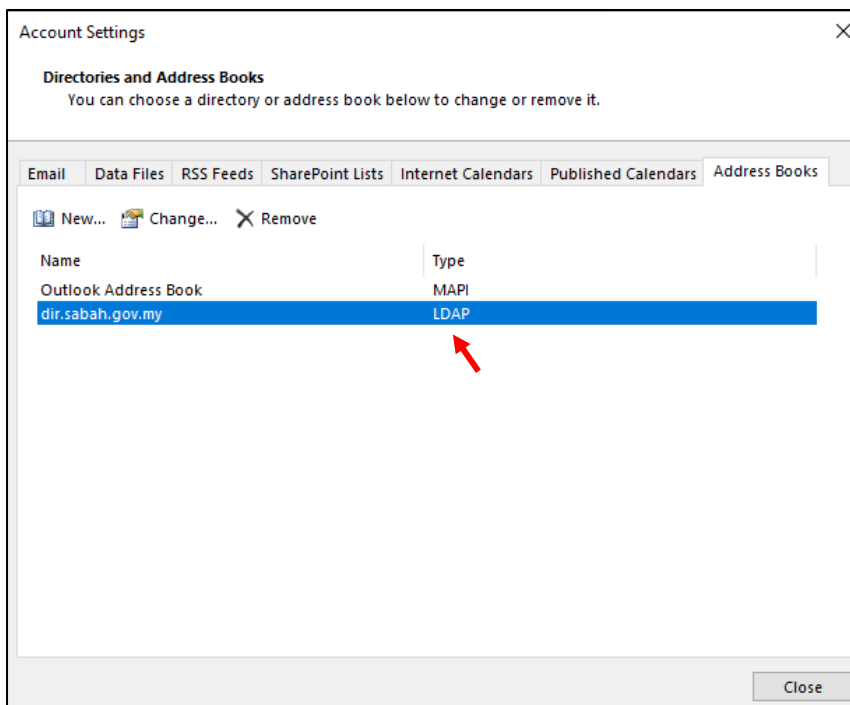
Custom: **DC=sabah,DC=gov,DC=my**

## Configuring Outlook Mail for Contact Directory (LDAP)

11. After done set up click **Finish**, need to restart outlook.



12. LDAP has been added.



## Configuring Outlook Mail for Contact Directory (LDAP)

### 13. Check user(your) **Address Book**.

